

**WEST VIRGINIA
DIVISION OF NATURAL RESOURCES
LAW ENFORCEMENT SECTION**

COMMERCIAL WHITEWATER RAFTING LICENSE APPLICATION

Instructions

All applications for a license to conduct commercial whitewater rafting and outfitting activities on designated whitewater zones of the Cheat, Shenandoah and Tygart Valley Rivers, and all other rivers outside of designated whitewater zones, shall be submitted using the attached application form. Applicants must submit a letter of intent to the West Virginia Division of Natural Resources Director, Robert Fala, explaining in detail their plans to do whitewater business. Applications shall be accompanied by a non-refundable license application fee of \$250.00, except in cases of license transfers or company acquisitions approved by the WV DNR Director. Completed applications and letter of intent shall be submitted to:

**West Virginia Division of Natural Resources
Law Enforcement Section
324 4th Avenue
South Charleston, WV 25303**

Review of applications will proceed in accordance with the following schedule, except in cases involving transfers or company acquisitions which proceed immediately upon approval by the WV DNR Director:

1. Applications submitted to the West Virginia Division of Natural Resources (WV DNR) no later than March 15 of each calendar year will be considered for issuance in the calendar year following the date of application, and will become effective January 1 of the calendar year following issuance.
2. Applications shall be reviewed for completeness by the WV DNR Law Enforcement Section and referred to the Limited Acceptability Change (LAC) Committee of the West Virginia Whitewater Commission for evaluation and recommendation no later than the June Commission meeting.
3. The Commission shall act on each application no later than September 31.

7.3 Describe your staff training program, including safety and rescue, equipment usage and maintenance, trip guiding and trip leading, customer service, and interpretation/information delivery.

7.4 Describe the river trip products and services to be provided to prospective customers, including a demonstration of the need for such services for the commercial rafting public.

7.5 Describe how you plan to market your river trip products and services to the rafting public, and how you plan to use your outfitting operation to promote tourism and related activities in West Virginia.

Section 8.0 Certification

(I) (We) certify that (I) (We) are financially responsible citizens of the United States.

(I) (We) possess the material and equipment as listed, to provide for the services and convenience as advertised, and that such material and equipment shall be safe and free from infection and conditions inimical to the health and well-being of our customers.

(I) (We) certify that all personnel employed or used in the guide services will meet all qualifications established by rules.

(I) (We) certify that (I) (We) are not more than six months in arrears in any child support obligations as outlined in the WV Code, §48-15.

(I) (We) agree to abide by the laws of the State of West Virginia, as prescribed under Chapter 20 of the West Virginia Code and rules promulgated pursuant thereto. (I) (We) further agree to abide by Legislative Rule Title 58.

(I) (We) understand that although DNR will not unilaterally distribute, disseminate or otherwise release information the applicant does not wish to be made public, applicant acknowledges and understands that DNR is a public agency of the State government and may be obligated to release some or all of the information related to this application pursuant to West Virginia Supreme Court case precedent, the West Virginia Freedom of Information Act, West Virginia Code §§ 29B-1-1 et seq., or other applicable law and lawful judicial process.

Signature of Applicant(s): _____

STATE OF: _____
COUNTY OF: _____
Taken, subscribed and sworn to before the undersigned in the county aforesaid this _____ day of _____, 20_____. My Commission expires _____.
Notary Signature: _____

FOR DIVISION USE ONLY

Application Disposition	Date	Commission Vote
<input type="checkbox"/> Approved		_____ Voted in favor of application
		_____ Voted in opposition to application
<input type="checkbox"/> Denied		_____ Voted in favor of application
		_____ Voted in opposition to application

WV DNR Director's Signature: _____ Date: _____